

## Elementary School Rules & Behavioral Expectations for Common Areas

Common Area	Be Safe	Be Respectful	Be Responsible
<b>All Common Areas</b>	<ul style="list-style-type: none"> <li>• Walk facing forward</li> <li>• Keep hands, feet and objects to self</li> <li>• Get adult help for accidents and spills</li> <li>• Use all equipment and materials appropriately</li> </ul>	<ul style="list-style-type: none"> <li>• Use kind words &amp; actions</li> <li>• Wait for your turn</li> <li>• Clean up after self</li> <li>• Follow adult directions</li> </ul>	<ul style="list-style-type: none"> <li>• Follow school rules</li> <li>• Remind others to follow school rules</li> <li>• Take proper care of all personal belongings and school equipment</li> <li>• Be honest</li> </ul>
<b>Cafeteria</b>	<ul style="list-style-type: none"> <li>• Keep all food to self</li> <li>• Sit with feet on floor, bottom on bench, and facing table</li> </ul>	<ul style="list-style-type: none"> <li>• Allow anyone to sit next to you</li> <li>• Use quiet voices</li> </ul>	<ul style="list-style-type: none"> <li>• Raise hand and wait to be excused</li> <li>• Get all utensils, milk, etc., when first going through the line</li> </ul>
<b>Playground/Recess</b>	<ul style="list-style-type: none"> <li>• Walk to and from the playground</li> <li>• Stay within boundaries</li> <li>• Be aware of activities/games around you</li> <li>• No play fighting</li> </ul>	<ul style="list-style-type: none"> <li>• Play fairly</li> <li>• Include everyone</li> </ul>	<ul style="list-style-type: none"> <li>• Use hall/bathroom pass for leaving the area</li> </ul>
<b>Passing Areas,Halls, Sidewalks</b>	<ul style="list-style-type: none"> <li>• Stay to the right</li> <li>• Allow others to pass</li> </ul>	<ul style="list-style-type: none"> <li>• Hold the door open for the first person behind you</li> <li>• Use quiet voices</li> </ul>	<ul style="list-style-type: none"> <li>• Stay on sidewalks</li> </ul>
<b>Restrooms</b>	<ul style="list-style-type: none"> <li>• Keep feet on floor</li> <li>• Keep water in sink</li> <li>• Wash hands</li> <li>• Put towels in garbage can</li> </ul>	<ul style="list-style-type: none"> <li>• Knock on stall door</li> <li>• Give people privacy</li> <li>• Use quiet voices</li> </ul>	<ul style="list-style-type: none"> <li>• Flush toilet after use</li> <li>• Return to room promptly</li> <li>• Use a restroom pass</li> </ul>
<b>Arrival and Dismissal Areas</b>	<ul style="list-style-type: none"> <li>• Use bike lane</li> <li>• Use sidewalks and crosswalks</li> <li>• Wait in designated areas</li> </ul>	<ul style="list-style-type: none"> <li>• (See All Common Areas)</li> </ul>	<ul style="list-style-type: none"> <li>• Arrive on time</li> <li>• Leave on time</li> <li>• Get teacher permission to use the classroom phone</li> </ul>
<b>Media/Gym</b>	<ul style="list-style-type: none"> <li>• (See all Common Areas)</li> </ul>	<ul style="list-style-type: none"> <li>• Use quiet voices</li> </ul>	<ul style="list-style-type: none"> <li>• Use hall pass for using the area</li> </ul>
<b>Special Event and Assemblies</b>	<ul style="list-style-type: none"> <li>• Wait for arrival and dismissal signal</li> </ul>	<ul style="list-style-type: none"> <li>• Use audience manners</li> <li>• Sit on bottom</li> </ul>	<ul style="list-style-type: none"> <li>• (See All Common Areas)</li> </ul>

Sprague, J. & Golly, A. (2005): Best Behavior: Building Positive Behavior Support in Schools. Longmont, CO: Sopris West Educational Services.